

# ONE STOP PERMITTING

CITY OF BIRMINGHAM  
DEPARTMENT OF PLANNING, ENGINEERING & PERMITS  
710 20<sup>th</sup> Street, North  
ROOM 210, CITY HALL  
BIRMINGHAM, ALABAMA 35203

Randall L. Woodfin, Mayor

Andre V. Bittas, Director

MECHANICAL PERMIT APPLICATION

P.I.D. No.: \_\_\_\_\_ Address Verified By: \_\_\_\_\_

Modified Address: \_\_\_\_\_

Date \_\_\_\_\_  
Case No. \_\_\_\_\_  
Master No. \_\_\_\_\_  
Project No. \_\_\_\_\_

Please print or type legibly and fill in all that apply

Job Site  
Address: \_\_\_\_\_  
Location: (floor, wing, suite, etc.) \_\_\_\_\_  
Project Name \_\_\_\_\_

☐ PROPERTY OWNER

☐ TENANT

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_  
PHONE:( \_\_\_\_\_ ) CELLULAR:( \_\_\_\_\_ )  
FAX:( \_\_\_\_\_ ) PAGER:( \_\_\_\_\_ )  
EMAIL: \_\_\_\_\_

STATE HVAC LICENSE NO. \_\_\_\_\_  
☐ CONTRACTOR\*  
NAME: \_\_\_\_\_  
COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_  
PHONE:( \_\_\_\_\_ ) CELLULAR:( \_\_\_\_\_ )  
FAX:( \_\_\_\_\_ ) PAGER:( \_\_\_\_\_ )  
EMAIL: \_\_\_\_\_  
\*Applicant is required to be authorized by owner to undertake work

CONTACT PERSON: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_ PHONE:( \_\_\_\_\_ ) CELLULAR:( \_\_\_\_\_ )  
FAX:( \_\_\_\_\_ ) PAGER:( \_\_\_\_\_ ) EMAIL: \_\_\_\_\_

PERMIT TYPE: ☐ Residential ☐ Non Residential ☐ Other

BUILDING TYPE: ☐ Addition ☐ Existing ☐ Moved ☐ New

COMMERCIAL TYPE: ☐ Business ☐ Industrial ☐ Institutional

WORK TYPE: ☐ Alterations ☐ New ☐ Replace

CONTRACT VALUE: \$ \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_  
\_\_\_\_\_

FOR STAFF USE

TRADE PERMIT  
☐ Yes ☐ No

PLANS REQUIRED  
☐ Yes ☐ No

PENALTY FEE  
☐ Yes ☐ No

PENALTY FEE WAIVED  
☐ Yes ☐ No

PERMIT FEE WAIVED  
☐ Yes ☐ No

Comments: \_\_\_\_\_  
\_\_\_\_\_

<div>Minimum Permit Fee - \$75.00 (Regardless of amount indicated)</div> <div>This permit does not include any Building, Electrical, Gas or Plumbing work. Separate permits are required.</div> <div>Each electrical meter and/or gas meter shall have a separate permit.</div>	FIXTURE TYPE	FEE	QUANTITY
	1. Bath Exhaust	\$ 10.00	
	2. Commercial Grease Hood (Engineered Drawings Required)	\$100.00	
	3. Dryer Vent	\$ 10.00	
	4. Duct System	\$ 25.00	
	5. Fire Dampers	\$ 10.00	
	6. Heating/AC (Non-Gas) Appliances	\$ 15.00	
	7. Residential Hood	\$ 10.00	
	8. Other (list)	\$ 10.00	

CERTIFICATION

Application is hereby made for a Mechanical Permit to accomplish the work as herein described in accordance with duplicate plans and/or specifications necessary to assure compliance to, the Standard Mechanical Code, the Zoning Ordinance and all other pertinent laws and ordinances of the City of Birmingham. All work done shall comply with the mentioned documents whether specified or not herein.

All Information given herein is true and correct to the best of my knowledge. I am fully aware of the provisions of Section 103.4 and 104.3 of the Birmingham Technical Code Regarding Cancellation and Revocation of Permits.

I hereby certify that I have read this application and that all information contained herein is true. If any portion of this information, either intentionally or unintentionally, is false or is a misrepresentation of the material facts, the permit or process granted will be void. I further certify that if I am not the owner, I have proper authorization from the owner to act as representative on his/her behalf and that I may be required to provide written documentation of such authorization to the City of Birmingham.

If the valuation on a commercial project is \$50,000 and over, the contractor *must* have an Alabama General Contractors license.

Signature (Authorized Certified Person)

Date

Business License Number